

Shawnee State University

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| AREA: | ACADEMIC AFFAIRS | POLICY NO.: | 2.09 |
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| SUBJECT: | ESTABLISHING A CENTER | RECOMMENDED BY: | A.L. Addington |
| | | APPROVED BY: | |

1.0 INTRODUCTION†

- 1.1 The development of a new center or institute, requires the submission of a preliminary proposal of intent to the appropriate vice president. The proposer must receive authorization from the vice president before a formal detailed proposal is developed for full consideration. Detailed proposals must receive endorsements from other existing organizational units at SSU that interact with the proposed center. The President and Board of Trustees must give approval for the establishment or discontinuance of all centers (or other organizational units).

2.0 PURPOSE

- 2.1 A center is an organizational unit that has some specialized function/mission and may supervise, directly or indirectly, credit and/or non-credit courses and/or degree programs. The appropriate vice president appoints center directors, who are or may be recommended by the immediate supervisor when appropriate. The center director reports directly to the appropriate vice president or dean.
- 2.2 Each center will have an advisory council that reports to the center's (unit's) director and dean and/or appropriate vice president/Provost. Any center established within the academic area will have a faculty advisory council which may include practicing professionals.